

Turn-On! Chicago 2012

Registration Instructions

1. The registration form requires a current version of “Acrobat Reader”. It is available as a free download from Adobe. (<http://www.adobe.com/products/reader.html>).
2. If you are using **Safari on a Mac**, you will need to open the PDF in “Preview” Mode. That option pops up in a grey box when you scroll to the bottom of the page after the PDF initially opens. You will not be able to properly fill out, save, or print without this step.
3. The registration forms are available in two versions, one for online fill in and one for manual completion. If you choose to use the fill-in version, complete the form then print 2 copies. 1 copy is for your records, the second is to be mailed with your payment. If you wish to save a copy of your completed form, you may save to your desktop for later use. The manual version requires you to print the form, complete manually, and calculate your payment. This is then mailed to the address on the form.
4. We have allowed for a \$50.00 discount if your spouse is registering for the symposium with you. **Both individuals need to complete a registration form.** This is important to insure that we have complete information for badges, meals, and other details.
5. The TOC 2012 Tee Shirts, (similar in design to previous years), are now available for “pre-purchase”. This will insure that the size you need is available and decrease our over run in other sizes. Shirts will still be available on-site, but sizes may be limited. The price has not increased, it is still \$15.00.
6. Once your registration is received with full payment you will be sent a confirmation letter detailing the options you have registered for. Please review it and alert us if our records do not agree with yours.
7. Registrations received after July 15, 2012 will be charged the late registration fee of \$285.00. We encourage you to register early as we must limit attendance to 250.

If you have any questions or difficulties please direct your inquiries to Scott Barrett at:

register@turnonchicago.com